

2023 Annual Meeting of Shareholders
April 25, 2023, 10:00 a.m., Eastern Time

Rules of conduct

In the interest of a constructive meeting, and in order that all shareholders who wish to raise questions or make comments have a reasonable opportunity to do so, please observe the following rules of conduct during Bank of America Corporation's 2023 annual meeting of shareholders:

1. Shareholders as of the March 1, 2023 record date or their valid proxy holders will be able to participate in the annual meeting, including to vote and submit questions during the meeting. If you have submitted your proxy prior to the start of the meeting, your vote has been received by Bank of America's inspector of election, and there is no need to vote those shares again during the annual meeting, unless you wish to change your vote.
2. The only business to be conducted at the annual meeting are the matters set forth in Bank of America Corporation's 2023 Notice of Meeting and Proxy Statement.
3. Shareholder questions pertinent to company matters will be addressed as time allows during the meeting.
 - In order to address questions from as many shareholders as possible during the meeting, we will limit each shareholder to three questions. If a shareholder submits more than one question, we may address only one of those questions and respond to questions submitted by other shareholders before addressing the additional questions.
 - Questions should be briefly stated in one to two sentences; lengthy questions may be paraphrased or summarized.
 - Questions from multiple shareholders on the same topic or that are otherwise related may be grouped, summarized, and answered together.
 - Shareholder questions on the matters to be voted on by shareholders at the meeting should be submitted before or as those matters are presented. We will address questions pertinent to matters to be voted on by shareholders before voting is complete and the polls closed. Following adjournment of the formal business of the meeting, we will address general questions from shareholders pertinent to Bank of America's business.
4. Shareholder questions related to personal or customer related matters will be referred to a customer service representative for response following the annual meeting. We encourage customers to call (800) 432-1000 for direct, personalized assistance or go to [bankofamerica.com/customer-service/contact-us](https://www.bankofamerica.com/customer-service/contact-us) for additional information. Questions that are not pertinent to company matters, or that contain derogatory references to individuals, use offensive language, or are otherwise out of order or not suitable for the conduct of the annual meeting will not be addressed.
5. During the presentation of shareholder proposals, each presenter will have three minutes to present the proposal. Presenter comments should be restricted to the shareholder proposal being presented.
6. In the event of a technical malfunction or other disruption that interferes with the ability to continue the meeting, the Chair may adjourn, recess, or expedite the meeting or take such other action that the Chair determines to be appropriate under the circumstances. In the event of a technical malfunction or other disruption that prevents the Chair from communicating with shareholders on the meeting website within 30 minutes of the scheduled start time for the meeting, the Chair has determined that the meeting will be adjourned and will reconvene at the same virtual location on April 25, 2023 at 3:30 p.m. Eastern Time, unless stated otherwise. If the meeting is adjourned or recessed to another date, time and/or place, the new date and time for the meeting, as well as the location or means of remote communication for attending, will be displayed on the annual meeting login page (www.virtualshareholdermeeting.com/BAC2023) and/or will be posted on the annual meeting website on our Investor Relations website at investor.bankofamerica.com/events-and-presentations/annual-shareholder-meeting.
7. Audio or video recording of the annual meeting webcast or replay is prohibited. A webcast replay will be available on our Investor Relations website through Tuesday, May 2, 2023.