# maximus

# **Technology Committee Charter**

## Purpose

The purpose of the Technology Committee ("Committee") is to assist the Board of Directors ("Board") in fulfilling its oversight role with respect to three elements of the Company's global information technology ("IT"):

- 1. Strategic IT investments and the impact thereof;
- 2. Risk management pertaining to IT security, including cybersecurity; and
- 3. Protection of data assets.

Strategic technology investments include investments that are considered material expenditures and are important for the ongoing success of the business. These will also include evaluation of merger and acquisition strategy intended to supplement or supplant the Company's technology portfolio.

Risk management includes protecting the company's intellectual property and other data assets – in particular customer data – from theft or other compromise. This includes protection from external bad actors, as well as from unauthorized access on the part of employees, partners and customers.

The Committee shall undertake such efforts as may be requested from time to time by the Board in furtherance of those objectives.

This charter ("Charter") shall be reviewed for adequacy on a periodic basis by the Committee, and the Committee shall recommend any proposed changes to the Board for approval.

#### Membership

The Committee shall be comprised of at least two non-employee members of the Board each of whom qualifies as an "independent" director under the rules of the New York Stock Exchange. Members shall be appointed to or removed from the Committee by a majority vote of the Board.

The chairperson of the Committee shall be designated by the Board, provided that if the Board does not so designate a chairperson, the members of the Committee, by a majority vote, may designate a chairperson.

#### **Representative tasks**

The Committee will serve purely in an oversight role to ensure that technology impacts to the business are positive and sustaining.

In an oversight role, the Committee may be asked to assist with the following:

#### Strategic Technology Investments

1a. Evaluation of *significant* technology investments from the perspective of business goals and financial and operational benefits. Monitoring impact of these investments and progress against key metrics.

1b. Making recommendations to the Board with respect to IT-related projects and investments, including mergers and acquisitions, that require Board approval.

#### Risk Management

2a. Monitoring the quality and effectiveness of the Company's cybersecurity policies and practices.

2b. Assessing the Company's management of IT-related compliance risks, including reviewing the results of audits of IT systems and security and consulting with internal and external auditors as appropriate.

The Committee may in addition perform other such duties as requested by the Board. The Committee will not be responsible for providing technical assessments and evaluation but will review such analysis as it deems necessary to support its oversight duties with respect to strategic investments and risks.

## **Procedures and Resources**

The Committee shall meet as frequently as circumstances require. The Committee may ask members of management or others to attend meetings and provide pertinent information as necessary.

The Committee may consult with the Board and the Chief Executive Officer and any other officers or employees on any matters the Committee deems appropriate.

The Committee may form subcommittees and delegate authority to any subcommittee or other administrator, as appropriate; *provided*, *however*, that no subcommittee shall consist of fewer than two members. The Committee shall report its activities to the Board.

The Company shall provide the Committee with such resources (including but not limited to appropriate funding, as determined by the Committee, for payment of reasonable compensation to advisors retained by the Committee), personnel and assistance as needed to fulfill its duties. The Committee shall have the authority to retain any advisors to assist it as reasonably necessary in performing its duties.

While the members of the Committee have the duties and responsibilities set forth in this Charter, nothing contained in this Charter is intended to create, or should be construed as creating, any responsibility or liability of members of the Committee, except to the extent otherwise provided under applicable federal or state law.

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